



2005 Time and Talent Survey

Volunteers are essential to Peerless Rockville's success. Please take a moment to look at the opportunities below. Put a check in the box beside any and all that interest you and those where you have some skills or talents that you would be willing to contribute.

NAME _____
 PHONE # _____
 EMAIL _____
 OCCUPATION OR SCHOOL GRADE _____

OUTREACH

- Information on Peerless events and programs to media
- Outreach to Rockville neighborhoods or businesses
- Develop exhibits on Rockville topics
- Present preservation and local history topics to groups
- Write for Peerless newsletter or publication
- Youth programs
- Conduct tours on Rockville history topics
- Update web site (FrontPage software, will teach if you know MS Word)
- Care and maintenance of Peerless membership
- Telephone calls to other Peerless members

PROPERTY MANAGEMENT

- Clean-up sessions (outdoor/indoor)
- Construction and maintenance
- Carpentry
- Plumbing
- Electrical
- Other Trades. Trade _____

EVENTS and ACTIVITIES

- Plan events
- Help out at events
- Work on preservation projects
- Provide flower arrangements or decorations
- Provide refreshments
- Host a function
- Play a musical instrument. Instrument _____
- Photography

EDUCATIONAL PROGRAMS

- Plan educational programs
- Videotape program
- Edit videotape of program
- Evaluate program

FINANCE and OFFICE OPERATIONS

- Fund raising
- Foundation research + grant opportunities
- Grant writing
- Office projects: mailings, membership, data entry, etc.
- IT support and advice

SERVE ON A PEERLESS ROCKVILLE

COMMITTEE:

- Communications + Public Relations
- Development
- Events + Activities
- Finance
- Membership
- Programs
- Collections

LIBRARY and COLLECTIONS

- Catalogue material
- Collections assistant
- Library research on buildings, people, architecture, events, neighborhoods, etc.
- Research assistant
- Librarian or library assistant
- Work with photographs or artifacts
- Data entry (will train)

Fold on broken lines and staple or tape before mailing to address below. Thank you!

Return to:

Peerless Rockville
PO Box 4262
Rockville, MD 20849-4262